

RULE 5- Registration:

A. Registration of players and team officials

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7. (a) Every coach, team manager and administrator must submit a completed Volunteer Disclosure form to the State Association. The Association has adopted a policy that excludes or denies membership in this association to any person who has:

- (i) Any conviction of a crime of violence, a crime against a person, a crime against property, or a felony.
- (ii) Any report of child abuse appearing on the Child Abuse Index.
- (iii) Any record of sexual offenses and/or sexual misconduct.
- (iv) Admitted use of/or conviction for use of illegal drugs.
- (v) Documented history of alcohol abuse (DUI'S etc.).
- (vi) Intentionally falsifying information on the Disclosure Form.
- (vii) Refusal to fully complete the HYSA Risk Management Disclosure Form, including failure to disclose conduct or convictions that could exclude the applicant from membership.
- (viii) Any other information that casts serious doubt on the applicant's ability to be entrusted with the supervision, guidance and care of minor children.

(b) Every disclosure will be evaluated on an individual basis in a uniform manner so that similar convictions and conduct result in similar treatment.

Factors to be considered in evaluating the disclosure may include:

- (i) The number and nature of the offenses or instances of conduct.
- (ii) The age of the offense or conduct, as follows:
 - (A) Persons convicted within 20 years prior to the application for a felony offense, sexual abuse or assault, or for a crime against a person where the person is a minor should be denied membership.
 - (B) Persons convicted within 15 years prior to the application for a crime of violence or a crime against a person or property, including theft or fraud, should be denied membership.
 - (C) Persons convicted within 10 years prior to the application of an offense involving controlled substances or illegal possession, use, or abuse of alcohol should be denied membership.
 - (D) Persons convicted within 3 years prior to the application of driving under the influence shall be denied membership.
- (iii) The age of the applicant at the time of the offense or conduct.
- (iv) The sentence imposed for the offense.

(v) Whether the applicant's behavior and achievements since the offense or conduct indicate that the applicant has been rehabilitated, the offense or conduct is not likely to recur, or that the applicant does not currently present a risk to players and their families or to the team, club, league, or State Association.

(c) State Association members have a continuing duty to disclose and shall report promptly to the State Association any convictions or instances of conduct that occur during the seasonal year which would have to be disclosed on the initial Volunteer Disclosure form. If a member is suspended during the seasonal year based upon a conviction or conduct occurring after submission of the completed Volunteer Disclosure form, the State Association shall notify any team, club, and league with which the member is affiliated.

(d) The Volunteer Disclosure form shall be signed by the coach, team manager or administrator and submitted directly to the Risk Management Coordinator. Photocopies and facsimiles will not be accepted. The form shall be accompanied by a photocopy of the applicant's driver's license, passport or other government issued identification bearing the applicant's photograph and signature. The Volunteer Disclosure forms shall be stored securely by the Risk Management Coordinator and the contents of the forms shall be held in strict confidence by the State Association. No team, club, or league may require an applicant to provide a copy of the Volunteer Disclosure form submitted by the applicant to the State Association as a condition of the applicant's affiliation with that team, club, or league.

(e) Adverse determinations by the Risk Management Coordinator shall be explained in writing to the coach, team manager, or administrator and shall be accompanied by a copy of the report or other document on which the determination is based. The determination may be appealed as provided in Rule 14, Protest and Appeals Procedure. (Revised 8/05)